Handout 7.1: Fishbone Diagram

***Overall Instructions:*** *Use the diagram on page 2 or page 3 of this handout to capture your brainstormed thoughts concerning the root causes, categories, and challenges of inequitable access to great teachers in your school or district.*

### Special Instructions for Print Use

* View the fishbone diagram on page 2 of this handout.
* Use a pen or pencil to write the root causes on each blank line.
* Use a pen or pencil to write the categories and challenges in the boxes provided.

### Special Instructions for Electronic Use

* View the fishbone diagram on page 3 of this handout.
* To insert text into the fishbone diagram, do the following:
* Double-click on the fishbone diagram to open it (rules will appear at the top and left sides of the diagram).
* Position your cursor in a specific box (category) or line (cause), and insert your text within the textbox. (Please keep words to a minimum.)
* Continue inserting your text for each “category” and “cause” as needed in the diagram.
* Then insert text in the “challenge statement” box on the left side.
* Click outside of the fishbone diagram to save your inserts.
* Repeat this process to add more text or change text.

### Tip

* This diagram doesn’t have to be perfect on the first try. You may need to create several different versions over time. In fact, you may wish to save different versions of this diagram.



